



Fun Club Registration Packet Checklist

A Registration Packet must be completed for each child participating in the Fun Club Program

- Membership Intake Form** - \$65 Annual Membership Fee must accompany this form
- Permission for Pick up** – This form will list everyone who is authorized to pick up your child. No one may pick up unless they are on the list and have valid photo identification available for review by staff.
- Signature Page** – All statements must be initialed and form must be signed
- Blue Emergency Contact Card** – Please complete front and back and sign

When all of the above forms have been completed please return the registration packet to The Boys & Girls Clubs of Binghamton. Program spots will not be guaranteed until all paperwork has been completed and fees have been paid.

Child's Full Name: _____

PERMISSION FOR PICK UP

I give my child permission to leave the program with the following people. I understand that it is my responsibility to notify the site, in writing, of any changes. Anyone picking up a child must have valid photo identification available to staff upon request.

NAME	RELATIONSHIP TO CHILD	PHONE NUMBER
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please notify staff of any special instructions regarding custody arrangements. Both parents will be allowed to visit their child during program hours and sign their child out of the program. We must have court documentation to change or deny these rights to a parent.

STAFF USE ONLY (Please note any important information regarding pickup or custody arrangements here)
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Parent/Guardian Signature: _____

Date: __/__/__



Please read and initial next to each of the following statements:

- My child is allowed to watch G/PG rated movies
- My child is allowed to participate in holiday celebrations
- I understand that payments are made on a monthly basis regardless of the child's attendance for that month. Refunds will not be given for any reason including, but not limited to, partial attendance or withdrawing from the program before the end of the month.
- I understand that if my child is eligible for reduced payments through the Schools Districts Nutrition Department or Day Care Subsidy I am responsible for providing documentation to The Boys & Girls Clubs of Binghamton from either my child's School District or The Department of Social Services. If documentation is not provided prior to the monthly payment due date, I will be responsible for the full monthly rate.
- I understand that my child must be a member of The Boys & Girls Clubs of Binghamton and have paid the \$65 membership fee prior to participating in Fun Club.
- I Understand that once my child leaves the Fun Club Program, The Boys & Girls Clubs of Binghamton is no longer responsible for my child.
- I have read the Fun Club Handbook and understand the policies and procedures of The Boys & Girls Clubs of Binghamton Fun Club Program

This document must be signed and returned to The Boys & Girls Clubs of Binghamton to acknowledge your understanding of the Fun Club policies and procedures prior to your child starting in the Fun Club Program

Child's Name: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

Date: __/__/__